



Senior Program Manager (SETA Support)

E3R Opportunity, San Diego, CA; Senior Program Manager (SETA Support):

Job Description:

E3R is seeking a highly experienced and strategic Senior Program Manager as part of the Systems Engineering and Technical Assistance (SETA) team supporting a Department of Defense (DoD) JFN Integrated Program Office (IPO). This role will provide high-level technical, acquisition, and management advisory services to government stakeholders. The ideal candidate will have a strong background in delivering SETA services, managing multidisciplinary professional support teams, and executing strategic staff planning, with a balanced, practical familiarity with DoD acquisition processes and program controls.

Functional Description:

- IPO Support & SETA Service Delivery
 - Serve as a principal contractor supporting the delivery of comprehensive SETA services (technical, engineering, acquisition, and administrative support) to the IPO.
 - Act as a trusted advisor to Government IPO leadership, assisting in strategic planning, technology transition, and overall program execution.
 - Ensure all advisory and assistance services (CAAS) deliverables are technically sound, aligned with government mission goals, and delivered on schedule.
 - Facilitate collaboration across diverse stakeholder groups, including military sponsors, government civilians, and other industry partners.
- Program Management & Acquisition Support
 - Support the IPO throughout the acquisition lifecycle, providing independent assessments of technical proposals, program schedules, and engineering plans.
 - Assist in the formulation of acquisition strategies, technical requirements definition, and drafting of program documentation.
 - Support program control efforts, including the review and alignment of high-level Work Breakdown Structures (WBS) and schedules to track program milestones and contractor performance.
 - Identify programmatic risks and technical bottlenecks, delivering proactive, data-driven mitigation strategies to government leads.
- Staff Planning & SETA Team Leadership
 - Develop and execute strategic staffing plans to ensure the IPO has access to the specialized technical expertise and administrative support required for program milestones.
 - Forecast future staffing and skill-gap requirements based on upcoming IPO initiatives, task order updates, and budget allocations.
 - Develop personnel position descriptions and help implement recruitment, onboarding, and retention initiatives to maintain team stability and service continuity for the government client.
 - Support a high-performing SETA contractor support team consisting of engineers, analysts, and acquisition specialists.

Required Qualifications and Skills:

- Bachelor's Degree in Business, Engineering, Management, or a related field.

E3R is committed to providing equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, age, physical or mental disability, national origin, citizenship, military or veteran status, sexual orientation, gender identity and/or expression, genetic information, or other status protected by federal, state or local law.



- 10+ years of progressive experience in program management or systems engineering support within a DoD acquisition environment.
- Experience delivering Systems Engineering and Technical Assistance (SETA) or advisory services to federal/DoD clients.
- Demonstrated success leading, staffing, and/or managing multidisciplinary professional support teams.
- Strong working knowledge of DoD acquisition processes (general familiarity with Software Acquisition Pathway framework, DAWIA frameworks and DoD 5000 series is highly valued).
- Familiarity with basic program management controls, including schedules and Work Breakdown Structures (WBS).
- Exceptional client-facing communication skills, with a proven track record of briefing and advising senior military and civilian government leadership.
- Active DoD Security Clearance.

Desired Knowledge, Skills, Abilities:

- Master's Degree in a technical or management discipline.
- Project Management Professional (PMP) or DAWIA certification (any level) in Program Management or Engineering.

Security Clearance Requirement: TS/SCI

Work Environment:

- Co-located support at government facilities within a dynamic, fast-paced Integrated Program Office (IPO).
- Travel requirements: 10%.

Salary Range: \$155,000 - \$175,000

Benefits: E3R has a comprehensive benefits plan which includes HMO/PPO Medical Plan Options, Employer Sponsored Health Reimbursement Arrangement, 401(k), Dental and Vision Plans, company paid Life Insurance, Voluntary Life and AD&D, Pet Insurance, Employee Assistance Program as well as Paid Time Off, Sick Leave and Paid Holidays.

Company Description:

Exceptional Employees for Exceptional Results (E3R) was founded June 6th, 2011 as a Service Disabled Veteran Owned Small Business. Our company name reflects our business model. Corporate management and infrastructure do not provide direct support to our clients. Our employees do. If we attract and retain the best employees in our industry, we will be successful. If we fail to provide a quality workforce, nothing else matters. We achieve our purpose and our business success through hiring and retaining the very best employees in our industry.

How to apply: Interested candidates who meet the qualifications above should apply via the following link: <https://www.ondemandassessment.com/o/JB-FQL22OIAE/landing?u=1137965>

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